

Welcome to Tunison Indoor Park – Helpful Question & Answers

How does the park work?

Tunison Indoor Park is a cooperative park run by a board of volunteers. Each member pays a joining fee (Family: \$45/year or \$25/term and Daycare Providers: \$60/year, \$35/term) and participates in jobs to support the park.

Who may join the park?

Parents, grandparents and caregivers who have at least one child ages 6 months to 3 years at time of joining. Siblings, birth through Kindergarten are welcome to accompany.

What is the park schedule?

The park is open September-May. The facility is available for park use from 9:30 a.m. to 3:00 p.m., Monday-Friday. While the park is available for play Monday – Friday, there will only be “openers” Monday, Wednesday, Friday. It is only open as long as the members who arrive to play that day wish to stay. So, it is possible that you may find the doors locked if others have left for the day. All members are given the key code for access.

What jobs will I do?

Completion of jobs is very important to keeping the park running smoothly. You will be asked to do three types of jobs:

- ❖ Openings: You are responsible for 4 (term) or 8 (year) openings during the park season. You must arrive at the park by 9:30 am to unlock the park. Follow the list of opening procedures and complete the small cleaning task. You are then responsible for “hosting” the park by unlocking the toy cupboards and getting out toys. You are required to stay until 10:15 am or until another member shows up to play, whichever comes first. If you are the only member for the day, you will be responsible for locking the park up.
- ❖ Toy Cleaning Party: You must attend one daytime or evening gathering at the park where you will help clean and sanitize all of the toys. **We highly recommend that children not attend this due to use of bleach and other cleaning supplies.**

What do I do if I will be late or can't make my opening day?

If you know in advance, you are required to try to find another person to open the park for that day. Talk to or call another member and ask to switch days. If you will be late or have a last minute emergency please notify the board member who is scheduled to open with you. All member and board member phone numbers are listed on the password protected website.

Once you've found a replacement, you need to cross your name out of the sign-in book and choose another day to open in order to fulfill your opening requirements and also notify the Jobs Manager so the website can be updated.

Can I bring a sick child to the park?

Definitely not! Ill children and parents are asked to stay at home. This includes running noses (yellow/green), fevers, diarrhea. If a child or parent attending the park becomes sick with a highly contagious disease, they should contact the Chairperson ASAP. ***All members who attended that day will be contacted and the toys will be cleaned.***

What are the rules for children's behavior?

We recognize the park serves children who are in the learning stages of social and emotional development. Parents/Caretakers are responsible for their children's welfare and behavior at all times.

- ❖ Please wash both your own hands and those of your child(ren) when you first enter the park.
- ❖ Park toys are for sharing. Limit usage of popular toys to 10 minutes. *Reminder: Personal toys are not allowed at the park.*
- ❖ Crashing toys (into other toys or children) is not allowed.
- ❖ No hitting, biting, or screaming in the park.
- ❖ Jumping from structures is not allowed.
- ❖ Children – and parents – who cannot abide by these rules will be asked to

leave for the day. (Repeated behavioral problems can result in revocation of park membership.)

Are snacks allowed?

Yes! The park has a picnic table for children's use, which should be set up in the tiled area only. Once your child is done eating, please remove snack items promptly and wipe the table. **Perishable trash items should be taken home with you.**

What about diaper facilities?

A diaper changing station is available in the women's restroom. Please take all diapers home with you. Wipes and plastic bags are in the cabinet above the changing table.

What do I do to open the park?

Once in the park, please follow these steps:

- ❖ Unlock the doors using the hex key (found above coat rack).
- ❖ Turn on lights. Turn up heat.
- ❖ Unplug disabled door opener.
- ❖ Unlock the two large walk-in closets using key in lock box (you will be given the combo).
- ❖ Set up toys of your choice. Use your discretion as to how much to take out. If you are the only member showing up that day, you will end up putting it away!
- ❖ Place the sign-in book on the shelf and sign in as the opener.
- ❖ Complete your cleaning job (see posted sheet for more information).
- ❖ Plan to stay until 10:15 a.m., or until another member arrives at the park, whichever comes first.
- ❖ Have fun!

What do I do when I am ready to leave for the day?

Spend 5-10 minutes picking up toys. Then, let other members know you are leaving and ensure they do not need further help picking up. Remember to sign out!

How do we close the park?

The last members of the day are responsible for closing the park. Two people should do this

together as the large climbing structure is difficult to move.

- ❖ Return all of the toys to their correct storage. Use the photos and signs on the closet doors to help you.
- ❖ Sign out and return the sign-in book to the large closet.
- ❖ Plug in the handicapped door opener.
- ❖ Lock all cabinets and closets.
- ❖ Turn off all lights. Turn heat down.
- ❖ Lock outside doors with hex key.
- ❖ **Double check to ensure park is truly locked-down: both inside cupboards & closets and outside doors.**
- ❖ If you can't get the front door to lock, please call Parks and Rec. @ 766-6918 immediately.

Membership Agreement Information

All members will sign an agreement to have the key code to the front door. This privilege comes with a certain understanding from our members.

- Members may access the Tunison facility at any time during, but only during, official park hours (9:30am to 3:00pm, Monday through Friday, from October through May).
- Members understand that if they wish to use the facility at any time other than official park hours, they must reserve the facility through the Parks and Recreation Department and pay the appropriate fees.
- Members understand that reserving the Tunison facility through the Parks and Recreation Department does not allow for access to TIP property such as toys and mats. For insurance reasons, TIP property may only be used for official TIP functions.

How do I access more information?

Our website is www.indoor-parks.org and our calendar and other site information is available.

The password is given out at orientation so you can access member-specific information. Additionally, board members' names and phone numbers are posted (on the web and at the park) so you can contact them with questions.